

Electronic Signature Order Form

Agency Software will create your signature from this form and provide you with an electronic signature file. Once completed the signature file(s) will be emailed unless otherwise specified.

It's important to:

- **Stay INSIDE the borders of the Box (Use additional Box if needed)**
- Use a substantial black pen (fine point sharpie or gel pen)
- When emailing your signed form be sure to use high resolution for best results
- Up to three signatures per sheet

Tom Jones

Example

Tom Jones

Printed Name

Signature

Printed Name

Signature

Printed Name

Signature

Printed Name

Payment Options

Option 1

(Step 1)

Complete Payment Online

(Enter the word "Signature" for Invoice number)

<https://agencysoftware.com/payments>

(Step 2)

Then send the form by email to:

Support@agencysoftware.com

Each Signature \$40 Total =

☐

Requested signature files by email to:

Option 2

Return this form with your check by mail

Agency Software, Inc.
33115 Collection Center Drive
Chicago, IL 60693-0331

Agency Name: _____

Address: _____

City State Zip: _____

Phone # _____