

# Electronic Signature Order Form

Agency Software will create your signature from this form and provide you with an electronic signature file. Once completed the signature file(s) will be emailed unless otherwise specified.

It's important to:

- Stay INSIDE the borders of the Box
- Use a substantial black pen (fine point sharpie or gel pen)
- If emailing your signed form be sure to use high resolution for best results
- Up to three signatures per sheet

Tom Jones

Example

Tom Jones

Printed Name

Signature

Printed Name

Signature

Printed Name

Signature

Printed Name

## Payment Options

Option 1

Each Signature \$35 Total =

Send completed signature files by email to

\_\_\_\_\_

(Step 1)

**Complete Payment Online**

(Enter the word "Signature" for Invoice number)

[www.https://agencysoftware.com/payments](https://agencysoftware.com/payments)

(Step 2)

Then send the form by email to:

[Support@agencysoftware.com](mailto:Support@agencysoftware.com)

Option 2

**Mail completed form with check**

Agency Software, Inc.  
33115 Collection Center Drive  
Chicago, IL 60693-0331

Agency Name:

\_\_\_\_\_

Address:

\_\_\_\_\_

City State Zip:

\_\_\_\_\_

Phone # \_\_\_\_\_